

# GRI Course Evaluation & Online Exam Instructions

**The evaluation/exam link will close at 5:00 p.m. three days following the class.**

Final Day of Class:	Exam Will Close at 5:00 p.m. on:
Monday	Thursday
Tuesday	Friday
Wednesday	Saturday
Thursday	Sunday
Friday	Monday

## **Missed Exam Policy:**

Students who do not complete the exam within three days will receive a failing grade. A **one-day** extension may be requested for a \$25 fee. The extension request must be sent to [BrittniMatt@aaronline.com](mailto:BrittniMatt@aaronline.com) within 24-hours of the exam closing. If the exam is not completed within the approved extension period, the student will be required to retake the class and exam to receive GRI credit. **Any extension requests received two or more days past the exam timeframe, will be denied.** Only one extension will be granted per student per 12-month period.

## **Accessing the Online Evaluation/Exam Link:**

- **GO TO:** [www.AZGRI.com](http://www.AZGRI.com)
- **CLICK:** “My GRI”
- **CLICK:** **YOUR class link** (You will be directed to the class/instructor evaluation)
- **Once you click the link, do NOT exit the system or you will be unable to regain access to complete the evaluation and exam.**
- At the end of the evaluation, click “**Proceed to Exam**”.
- After you have finished the exam, **please print your test score**, and keep it for your records. After your score appears, you will have the option to view any missed questions, along with the correct answers.
- **The course and a pass/fail grade will be added to your GRI record within three weeks.**

GRI exams require a 70% passing grade. If you do not pass the exam, please email [BrittniMatt@aaronline.com](mailto:BrittniMatt@aaronline.com) for retest instructions.

To view your course history, click on “Your AAR Class Record” located on the right-hand side of the GRI webpage. You will need to enter your NRDS number and **GRI** in the captcha box to access your record.

Contact Brittni Matt at the Arizona REALTORS® [brittnimatt@aaronline.com](mailto:brittnimatt@aaronline.com) if you have any questions.